

PRODUCTION TECHNICIAN \$12.00 PER HOUR

Employment Requirements:

Experience: Production experience not required

Skills: Good manual dexterity
Personnel Test score of 16 or above
Ability to function in a production environment and learn production requirements

Hours: 7:00 to 3:30 Monday thru Friday (Schedule may vary depending on need)
Overtime (Occasionally as department needs require)
Presence at a physical RFE workplace is essential.

Environmental Considerations: Work is performed in a production setting with normal temperature and environmental variations.

Physical Requirements: Standing and walking all day with occasional sitting. Lifting (10-40) pounds is involved. Candidate must be able to work independently.

General Job Description: Under general supervision the employee performs duties that facilitate the operation of the production department. Employee will have various responsibilities in the fulfillment of clothing orders from schools. Work may include various duties that are involved in the staging, picking, folding, heat seal and packaging of clothing. Presence at a physical RFE workplace is essential.

Employee must be able to prioritize work insuring that orders are processed for shipping in a timely manner. Attention to detail is a must.

This job description should not be construed to imply that these requirements are the exclusive standards of the position. The Production Technician will follow any other instructions and perform any other related duties as may be required by their supervisor.

Go to www.readingforeducation.com download the application, complete and upload.